



Jackson County Board of Commissioners

Meeting Minutes

Monday, March 7, 2022 • 6:00 P.M.

The Jackson County Board of Commissioners met on Monday, March 7, 2022 at 6:00 p.m. in the Jury Assembly Room at the Jackson County Courthouse, 5000 Jackson Parkway, Jefferson, Georgia.

Commissioners Present: Tom Crow, Chairman
Jim Hix, Commissioner District 1
Chas Hardy, Commissioner District 2
Ralph Richardson, Commissioner District 3
Marty Seagraves, Commissioner District 4

Staff Present: Kevin Poe, County Manager
Gina Roy, Assistant County Manager
Ericka Johnson, Deputy Clerk

Press: Mike Buffington, Jackson Herald/Mainstreet News

A. CALL TO ORDER:

Chairman Tom Crow called the meeting to order at 6:00 p.m.

B. INVOCATION:

Kevin Poe, County Manager, gave the invocation.

C. PLEDGE OF ALLEGIANCE:

Chairman Tom Crow led the Pledge of Allegiance.

D. APPROVAL OF MINUTES:

A motion was made by Commissioner Hardy, seconded by Commissioner Richardson, to approve the minutes for February 21, 2022. Hearing no discussion, the vote was taken and the motion passed unanimously. (Vote 5 – 0)

E. CITIZEN INPUT:

- **David Parkinson, 7206 Hwy. 53, Braselton, GA** addressed the board and said he had approximately ten (10) acres and wanted to obtain a permit to build a RV and boat storage. He reported staff had confirmed the County did not have a code for outdoor storage. With the increasing number of homes, he believed this type storage would be in higher demand. He encouraged the board to develop a code and went on to say he would meet any regulations.

F. REPORTS:

None

G. RECOGNITIONS, APPOINTMENTS AND SPECIAL ITEMS:

1) Jackson County Board of Adjustment – 4 Year Term:

- **Vacant – (District 2 – Term expires December 31, 2023)**

Commissioner Hardy deferred his nomination until the next meeting.

2) Jackson County Planning Commission – 3 Year Term:

- **Vacant – (District 3 – Term expires December 31, 2023)**

Commissioner Richardson made the motion to appoint Chris Meadows to the Jackson County Planning Commission. Commissioner Seagraves seconded the motion. Hearing no discussion, the vote was taken and the motion passed unanimously. (Vote 5 – 0)

H. CONSENT AGENDA:

None

I. UNFINISHED BUSINESS:

None

J. NEW BUSINESS:

None

K. ADJOURNMENT:

Chairman Crow declared the meeting adjourned at 6:08 p.m.

WORK SESSION MEETING

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken by the Board of Commissioners on any of the items listed below.

L. CALL TO ORDER:

Chairman Crow called the work session to order at 6:08 p.m.

M. UNFINISHED BUSINESS:

None

N. NEW BUSINESS:

- 3) **Award Bid for Sale of Surplus Property:** (Kevin Poe)
Approve the bid from George Flanigan in the amount of \$28,600

Kevin Poe, County Manager, reported at the end of last year, the board declared property (0.35 acre) located at the intersection of Hwy. 124 and Hwy. 53 as surplus. The board authorized staff to take sealed bids for the sale of the property. Bids were received on February 16, 2022. Only one bid was received in the amount of \$28,600 from George Flannigan. Mr. Poe made the recommendation to accept the bid. There were no questions from the board.

- 4) **Fifth Amendment to Disposal Agreement with R&B Landfill, Inc:** (Kevin Poe)
Approve the Fifth Amendment to the disposal agreement with R&B Landfill, Inc. and authorize the Chairman to sign

Kevin Poe, County Manager, reported for a number of years Jackson County had an agreement in place with R&B Landfill, Inc. to dispose of all the waste collected at the Jackson County Transfer Station. R&B Landfill, Inc. had requested a rate increase. Effective January 1, 2022, R&B Landfill agreed to increase the County's disposal rate to \$39.19 per ton through December 31, 2022.

This rate included all current taxes and host fees (4.25 per ton). In the event the Agreement was extended beyond December 31, 2022, the rate shall be increased by the increase, if any, in the Consumer Price Index (CPI). He said an alternative option was bid it out again. However, Mr. Poe recommended approving the Fifth Amendment with R&B Landfill, Inc. There were no questions from the board.

- 5) **Architectural Services for New Administration Building:** (Kevin Poe)
Consider contracting with Precision Planning to provide Schematic Design Architectural Services for the proposed new County Administrative Building in the amount of \$76,100

Kevin Poe, County Manager, recommended the board consider contracting with Precision Planning, Inc. to prepare schematic design plans for the proposed new Administrative Building. Precision Planning, Inc. had completed space programming to develop a proposed floor plan. They also completed master planning and preliminary design for a conceptual design of the new building.

Mr. Poe said the next step was to prepare schematic design, which will include the mechanical, electrical, plumbing, site work and building materials. If the board, approved schematic design, later he will recommend selecting a Construction

Manager at Risk (CMAR). Mr. Poe reported Precision Planning, Inc. would provide Schematic Design services on an hourly basis with costs not to exceed \$76,100. This will also include to provide assistance in developing a Request for Proposal (RFP) to select a CMAR.

- 6) **FY2021 End-of-Year Budget Amendment Resolution:** (Kevin Poe)
Approve a resolution authorizing the Chairman to approve the FY2021 End-of-Year Operating and Capital budget amendments as attached in conjunction with the FY2021 audit and issuance of the Comprehensive Annual Financial Report.

Kevin Poe, County Manager, presented the FY 2021 Budget Resolution and advised this was done at end of each year in preparation for the annual audit. The resolution included a number of amendments that showed actual spending at year-end. The 2021 budget will be amended by increasing expenditures from various surplus amounts shown in revenue accounts. The resolution authorizes the County Manager and Finance Director to make any additional amendments to the FY 2021 Budget based on the recommendations of the County's auditors at the conclusion of the FY 2021 audit.

O. **EXECUTIVE SESSION:**

None

P. **ADJOURNMENT:**


Chairman Crow declared the meeting adjourned at 6:20 p.m.

All printed material/documentation presented is filed in Board Minute Addendum Book No. 13-Q and hereby becomes a part of the official minutes.

Minutes Approved: Monday, March 21, 2022

Jackson County Board of Commissioners

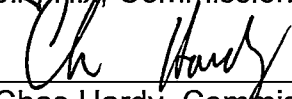




Tom Crow, Chairman



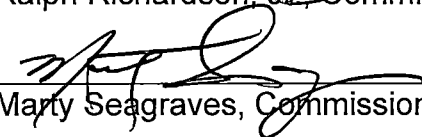
Jim Hix, Commissioner District 1



Chas Hardy, Commissioner District 2



Ralph Richardson, Jr., Commissioner District 3



Marty Seagraves, Commissioner District 4

Attest: 

Ericka Johnson Deputy Clerk