

# Board of Election & Voter Registration

Board Meeting & Provisional Hearing

Date: April 14, 2021

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**Board Members:** Eric Crawford, James White, Jeff Hughes, Larry Ewing, Judy McNichols

**Office Staff:** Jennifer Logan, Janie Johnston, Susan Harper, Kelsey Harbin, Katie Bryson

**Present at Meeting:** Eric, Larry, James, Judy, Jennifer, Katie  
Pat Garrison

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**I. Call to Order:** 9:02AM meeting called to order by Eric and led pledge.

**II. Presentation of Minutes:** Eric presented the minutes from the March Board Meeting.

**Board Member Judy made a motion to accept the minutes as presented. James 2nd the motion. No discussion. Motion carried 4,0**

**III. Reports:** (Elections Director)

- Presented current budget update.
- Updated Board on City of Arcade —currently only 1 qualified, qualifying ends at 4:30PM today. Reviewed equipment and staff plans for the special.
- SOS conducting audit with UGA– requested absentee ballots envelopes. Staff produced all documentation requested by the state.
- Office being overwhelmed with ORR request. Some are very extensive and the estimates are very costly. Waiting to here back from requestors before proceeding.
- Staff working diligently on maintenance on equipment. A charging schedule and process has been established. Storage remains an issue.
- Inventory system with barcodes has been established— will make it easier for staff to maintain a rotation schedule to extend the equipment's longevity.
- Poll Worker module ready for next election. Will help with scheduling and training.
- Staff working on an audit of all Voter Registration Cards, to make sure they are filed correctly and that all signatures have been captured properly. This task is almost completed. A filing standard has been created. Katie presented the board with document and explained the new standard.
- 3 SOS List Maintenance will be conducted this year. NCOA, No Contact, and NGE. Explained the types and timeframes to the board, have not heard anything from SOS, but they should be happening soon.
- Street File Maintenance. Working with GIS to clean up street files in prep of reapportionment. Very important prior to municipal elections.
- The state should be providing street list for the municipals to review in the next few months.
- By the end of the month, the staff will visit and inspect all municipal polling locations to make sure

each location is compatible with the new equipment. A electrician will be testing each facility.

- Continuing to work with the county to solve the storage and space issues that we have due to the needs of the new equipment. The current tentative plan the county is in the processing of working on is very acceptable and will meet all our needs. We are waiting to hear back to see if the plan will be able to move forward.
- SB202 staff is working on calendar and reviewing the new law to make sure we stay compliant. According SB202, we will no longer be able to utilize 2 of our ballot boxes. The county has asked that we allow them to repurpose at least one of the ballot boxes for use as a drop box for the tax/tag office. Discussion was made by board. Since the funds of the boxes were from grants the board agreed to let the county repurpose the unusable boxes for other county purposes. It was also noted that the box located outside the office will have to be relocated inside the building.
- Presented the Board with documentation of the cost of the March 2021 election as per board's instructions from the March meeting.
- Board By-Laws have been placed on the website as per board's request during the March meeting.
- Board was presented with a Voter Registration Card that the staff requested instruction. Staff found card to need further investigation. Staff explained the processes of MIDR and Challenge voters.

**Board member Larry made a motion to move forward in the challenge process and notify the voter . Board Member Judy 2nd the motion. Not further discussion. Board voted. Motion carried 3,1**

#### **V. Old Business :**

1. None.

#### **VI. New Business:**

1. A board member has requested a change of the day of monthly meetings.
- Chairman Eric asked the board to consider Fridays at 9AM and we would discuss at the May meeting.

**IV. Adjournment:** At 9:39AM . Board Chairman Eric made the motion to adjourn the meeting. Board member Larry 2nd. Voted 4,0 motion carried.

Next meeting Friday, May 14th at 9AM.

**Minutes taken by Katie and prepared by Jennifer**

